

OKANOGAN COUNTY FIRE DISTRICT 6

Assistant CHIEF JOB ANNOUNCEMENT

Okanogan County Fire District 6 is currently accepting applications for Assistant Chief, an administrative and command position. The monthly wage for this position is \$4,600 to \$5,000 per month depending on qualifications and experience. Also included is a comprehensive benefit package including medical insurance, vacation, and enrollment in the LEOFF retirement system. This position is not covered by the Federal Social Security system and is FLSA exempt. The successful candidate will be required to complete a probationary period of one year.

Job Description Overview:

Under the general direction of the Fire Chief, this position involves responsible managerial and administrative work related to the development and delivery of major fire service programs. The employee in this position must exercise considerable judgment and discretion in planning, developing, implementing, and evaluating departmental programs and services. The work involves considerable emphasis on supervising employees engaged in the day-to-day operations of the Fire District, integrating and coordinating departmental and inter-departmental programs and activities, and performing as Incident Command during emergency response situations. This position also involves considerable interaction with government and community leaders, committees, boards, councils, commissions, associations, entities, and allied community service providers.

The Assistant Chief will need to strengthen the volunteer program by putting an emphasis on recruitment and retention, and will continue to set clear, definable roles, for both career and volunteer firefighters to establish mutual support and respect.

General Qualifications:

- ◆ 21 years of age or older
- ◆ High school graduate or equivalent
- ◆ Good physical and mental health
- ◆ Proficiency speaking, reading, and writing the English language
- ◆ Clean driving and police record
- ◆ Possession of a Washington State driver's license
- ◆ 5 years minimum experience as a chief officer with a fire department
- ◆ Active member of a fire department for the past 5 years

A complete job description, application packet, and outline of the hiring process are available in person at the **Twisp Fire Station, 434 W. 2nd Ave Twisp, WA**, or may be requested by **Phone (509-997-2981)**, during regular business hours, Mon.-Thurs. 9:00 A.M. to 4:00 P.M. To receive a packet by return mail, write: **Fire Chief Cody Acord, PO Box 895, Winthrop, WA 98862** or Email cacord@okanogancountyfd6.com.

A complete application packet may be downloaded from the District 6 website www.okanogancountyfd6.com

Application packets will be available March 22, 2018. Completed application packets will be accepted any time after this date but **must be RECEIVED**, by mail or hand delivery at the District 6 Office in Twisp no later than **Friday, April 12, 2018 by 4:00pm**.