

OKANOGAN COUNTY FIRE DISTRICT #6
MINUTES OF THE MEETING
February 08, 2015

PRESENT: Commissioner Les Stokes, Commissioner Brandenburg, Commissioner Jerry Palm, Interim Chief Cody Acord, Secretary Brian Colin, other people attending include: Roy Reiber, Jeremiah Fosness, Jim Woods, Gene Austin, John Owen, Ross Darling, James Shulz, Keith Comstock, Tiago Pacheco, Ron Perrow, Crystal Perrow, Paul and Emily Sisson, Ann McCreary, Jesse Fuller, Josh Jankowski, Bud Barton, Michael Fort, Mark and Sara Crum, and Don Johnson.

MINUTES of the regular meeting, January 11, 2016 meeting minutes were reviewed. Commissioner Palm moved that the minutes be accepted as presented. Commissioner Brandenburg seconded. The Minutes were approved with all in favor.

TREASURER'S REPORT:

The Commissioner's reviewed the treasurer's report from January and approved. The ending balance was \$349,339.08 fund balance January. Commissioner Brandenburg moved that the January treasurer's reports be accepted and Commissioner Palm seconded. Motion approved with all in favor.

CORRESPONDENCE: The district received a letter from the Harbor View Lions Club, it was a thank you letter with a donation for equipment. The Lions Club donated \$1,161.61.

Commissioner Palm made a motion for the commissioners to go into executive session for 30 minutes. The session is about personnel matters and they will return at 7:35 PM. They needed a 15 minute extension. They returned at 7:50 PM. The commissioners will not be sharing the info of the meeting due to personnel matters.

Commissioner Brandenburg made a motion that the district have a special meeting. Commissioner Palm seconded. The district will have a special meeting to discuss personnel contracts and policies. It will be on February 22, 2016 at the Twisp Hall at 7:00 PM.

PUBLIC COMMENT: Paul Sisson feels that letting Don Waller go and then hiring him on contract as needed is not a good idea. He feels this is not a good decision.

Crystal Perrow feels that the district needs to account for the accumulated comp time for budgeting purposes.

The district has accumulated and tabulated the comp time for the division chiefs and the assistant chief. The dollar amount is \$57,421.53, if it was needed to be paid out.

Commissioner Brandenburg proposed the question of "what level of fire protection does the valley want? Once this is decided by the valley then we can move forward."

UNFINISHED BUSINESS AND CHIEF'S REPORT:

Aero Methow has signed the lease agreement with the fire district for the Mazama Station.

FEMA Grant application is still in process. Chief Acord has touched base with all parties and it is still up in the air.

Chief Acord has been talking with the PERC (Public Employment Relations Commission) about the employees' unionization. The district needs to have a representative to negotiate with the union for the district. Commissioner Stokes made a motion that the district hold on appointing a person to represent the district till the next general meeting.

The State Auditor is in district and he is reviewing all personnel records with an emphasis on time tracking. He is not sure how long it will take.

Each employee is keeping track of their daily time records. They then input time into the time tracking program.

NEW BUSINESS: The commissioners have received copies of the new comp time policy examples. The commissioners will be looking into these more.

Commissioner Stokes would like the commissioners to get a full copy of all district policies. All commissioners agreed.

The district received a 50/50 grant for communications from DNR for \$6,220.00. The district will be looking at replacing a number of radios.

Cody Acord was selected again as a Type II Division supervisor. He should also be working on his Type III Incident Commander for wildland firefighting.

Commissioner Stokes presented a letter to the district to include in the minutes as follows (signed copy attached):

To whom it may concern:

Upon further review, it is my opinion that the Job Description, allow for 100% allowable sick and vacation leave. This is, according to policy:

Sick leave: 1040 hrs. maximum per P&P 9: Sec. 6, P&P23, Sec F 1

Vacation: 240 hrs. maximum per P&P 23, Sec A, D4

Total 1280 hrs.

Additionally, the "Job Description, Fire Chief" states in the first paragraph: "The Fire Chief shall be responsible for implementing the policies ..." In addition, in the second paragraph, headed "General", "The Fire Chief is exempt from FLSA and shall not receive overtime pay." This document is also marked at the bottom of all pages with "(FIRE CHIEF EXHIBIT "A")"

Further, the latest full employment agreement dated 3-9-2015 contains the statement on overtime, and expounds upon it in Section 1 D, and 2 B refers to Exhibit A, showing relevance.

As such, I am still convinced that an hourly rate based on converting salary as such, multiplied by 1280 hours, and divided by 24 months is due based on the above mentioned documents along with the 2 subsequent addendum's dated 4/13/2015 and 12/14/15, respectfully

I hereby request a copy of this be entered as part of the minutes for the regularly scheduled meeting held on Feb. 8, 2016, as I can not with clear conscience vote for the full salary option.

Sincerely,
Les V. Stokes
OCFD 6, position 1

Chief's Report: Chief Acord gave the commissioners a written summary of the district activity for 2015. Commissioner Stokes would like to see the info broken down a little more into types of fires.

The commissioners would like to see a more detailed agenda. The district will be looking into this.

VOUCHER APPROVAL: The vouchers were reviewed by the Commissioners. Commissioner Brandenburg motioned to approve Vouchers #16-044 through 16-056 in the amount of \$26,485.13 for payroll and taxes which were presented for payment on February 1, 2015 and Vouchers #16-057 through 16-086 regular bills in the amount of \$15,772.46 for a total of \$42,257.59. Commissioner Palm seconded. Motion approved with all in favor.

The ADJOURNMENT: The meeting was adjourned at 8:58 PM.

Commissioner Jerry Palm

ATTEST:

Brian Colin, Secretary